

The Phoenix

Newsletter of the

Barony of Sacred Stone

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IN THIS ISSUE

Upcoming events and meetings

page 2

Open Officer positions

page 3

Atlantian Exchequer Companion Handbook

page 4

Letter from Their Excellencies

page 9

Epics of the Stone - updated

event budget

page 12

Meeting Minutes

page 15

Baronial Officers

page 16

Statement of Ownership and **Contact information**

page 17

Upcoming Events in Atlantia

November - 2025

11-07 - 11-09 : Fall Crown Tournament :Courtland VA (Marinus) (Q K Pr P)

11-14 - 11-16: Highland Havoc; Ride of Enbarr: Ijamsville MD (Highland Foorde)

11-21 - 11-23 : <u>Buckston Birthday</u> :Apex NC (Buckston-on-Eno) (K)

11-22 - 11-22 : Holiday Faire :Fredericksburg VA (Stierbach) (Q)

December - 2025

12-06 - 12-07 : <u>UNEVENT 2025</u> : (Atlantia)

12-12 - 12-14: Yule Toy Tourney: Pickens SC (Nottinghill Coill) (QK)

12-20 - 12-20 : Storvik Yule Revel :Cheverley MD (Storvik)

January - 2026

01-10 - 01-10 : <u>Atlantian 12th Night</u> :Trenton NC (Nimenefeld) (Q K Pr P) 🔟

01-16-01-18: Nottinghill Coill Baronial Birthday XLVI: Bennettsville SC (Nottinghill Coill)

01-24 - 01-24: Ice Castles 2026/Legend of Yuki-Onna: Lynchburg VA (Black Diamond) (Q)

01-24 - 01-24: Highland Hearthglow: Thurmont MD (Highland Foorde)

01-31 - 01-31 : Epics of the Stone : Winston-Salem NC (Sacred Stone)

01-31 - 01-31: Midwinters Revel: The Way of the Pilgrim: Lothian MD (Lochmere)

Upcoming Sacred Stone Barony meetings Meetings are planned in rotation between the Cantons and baronial lands All meetings are at 2:00 pm unless stated otherwise

· ····································						
November 16th	Charlesbury	South County Regional Library				
	Crossing	5801 Rea Road, Charlotte, NC 28277				
December 7th	TBD	Near Hickory, NC				
January	TBD					
February	TBD					

Seeking Officers!

The Populace of Sacred Stone- our noble Excellencies and our great Seneschal need your aid! The barony is currently in need of:

Exchequer

Meisterin Jdeke will be stepping down and we will need a replacement. Exchequer is the treasurer of the group and is responsible for the baronial bank account and writing financial reports. Please see the next page for full information on responsibilities of the exchequer. You would have lots of support in this role from former exchequers and from kingdom. If you have any questions, please reach out the the current exchequer. ladyjdeke@gmail.com and exchequer@sacredstone.atlantia.sca.org

This is a position that we are REQUIRED to fill as a barony.

We are now accepting letters of intent for the position. If you are interested, please send letters of intent to Their Excellencies, the Seneschal, and the current Exchequer (emails can be found at the end of the newsletter). We'll accept letters until midnight 12/31/2025.

Minister of the Lists

Minister of the List is a position within the Marshal structure to organize and document tournaments, record fighter authorizations and report the results in an unbiased fashion.

A Minister of the List (MoL) helps organize, complete and maintain the paperwork needed to track fighters' authorizations and run combat scenarios at events. They are the people sitting at the table on the side of the list field signing in combatants, checking authorization cards, recording authorizations, and filling out all those lovely forms necessary to keep fighting in Atlantia running smoothly.

These positions are open for letters of intent. Please send LOI's to: baroness@sacredstone.atlantia.sca.org baron@sacredstone.atlantia.sca.org and seneschal@sacredstone.atlantia.sca.org

Thank you for your interest!

Atlantian Exchequer Companion Handbook

Being a description of the Exchequer's Workload 1st edition 2025 Written by Meisterin Jdeke von Kolberg

Daily

- Read emails sent to the Exchequer. These are found online, in gmail. The email
 address is exchequer@yourgroup.atlantia.sca.org. You will have been given the
 password for access to this folder when you stepped up.
 - o Reply within 48 hours
 - o If unable to respond or deal with issue within 48 hours, at least send an email acknowledging receipt of the email.
- Review spam folders for anything that dropped in there
- Take action as needed

Weekly

• There are no regular tasks that are required each week at this time

Monthly

- During your group's monthly business meeting, provide a financial report, including
 what has been spent, what is scheduled to be spent, any adjustments that may be
 needed to the annual budget, and the available balance. Document this report and
 maintain copies of this documentation with your exchequer documents.
- Download the bank statements for group account and balance them. Do this as close to the beginning of the month as possible. Bank statements are available on the 1st of the month from First Citizens, or near then for other banks, since bank statements cover the entirety of the previous month. You'll need to log in and get them so you may want to set yourself a reminder to do this.
 - o Document your reconciliation on the bank statement.
 - The balancing page on the bank statement can be used to document your reconciliation
 - You can create a reconciliation page if desired, separate from the one on the bank statement (which may not be large enough). If you do this, insert that page in the pdf of the bank statement, which is preferable to sending it as a separate document.
 - You can use a copy of the 2a page from the quarterly report to do reconciliation, printing that page only to pdf and inserting it into the bank statement.
 - o Sign and date the pdf of the bank statement. Electronic signatures are acceptable.

- o Send the reconciled statements and the ledger to the group Seneschal. The Seneschal must sign and date the statements after their review and return them for your files.
- o A bank statement in your files that does not have both your signature and the seneschal's signature, both with the date signed, is not complete.

Quarterly

- When you have balanced the last bank statement from the quarter, begin working on the quarterly report. It is best to start this as quickly as possible, so you'll have time to work on it if you are having problems balancing.
 - o Quarterly reports are filed to DropBox. DropBox access will have been provided to you when you stepped up. Required documents:
 - The Excel spreadsheet
 - PDF that is signed
 - Your ledger
 - Event Reports
 - Receipts/invoices for all expenditures
 - Bank statements, which were signed by Seneschal each month
 - o When all of the data is in DropBox, notify the Regional Exchequer that your report is complete.

Annually

- Reserve time in a monthly meeting to discuss and vote on the annual budget for the upcoming year. This is preferably done in November for the following year.
 - o The approved budget amounts need to be reflected on the Funds page of the quarterly report.
 - o Each budget line item has a separate line on the Funds page.
 - o Expenses related to the already approved annual budget do not require further approval.
 - o Some items that might be on an annual budget:
 - Rental for a storage unit
 - Fees for meeting space for business meetings, A&S activities, fighter practices, etc.
 - Officer expenses
 - At the Baronial level, Baronage travel expenses
 - Etcetera
- Review the Financial Policy to ensure that it is up to date, comparing it to the Kingdom Financial Policy.

- o If making changes, make them to a Word document in such a way that they can be seen (set to show markups), then meet with your group's Financial Committee to finalize the updates and approve them.
- o Changed policy then goes to the Kingdom Exchequer for approval.
- o Once approved, the Financial Policy will be posted to the Kingdom Exchequer Financial Policy page by the Kingdom Exchequer. There may also be a place on your group's Internet pages for posting the policy.

As Needed

- Deposit monies received within 14 days of receipt.
- Meet with the Emergency Financial Committee if necessary for votes on expenditures that cannot wait until the next meeting. Such votes must be documented in your files and reported at the next group business meeting as part of your Exchequer report.
- When you attend an event sponsored by your group, or the monthly group business meetings, take the checkbook, you may need it. You often will be able to get the required second signature right there.
- Get new expiration dates from the contacts and signers for the bank accounts (see pages 1, 2a and 2b on the quarterly report) and update those fields on the quarterly report.
- Bank Account Request Forms
 - o The group Seneschal, and the Kingdom Exchequer are required signatories on your bank account. Other signatories must be active paid members of the SCA, but do not need to be officers. You should choose signatories such that you have ready access to someone to co-sign a check whenever you need one signed. However, your signatories may not be related to you, living with you, or in a relationship with you closer than friendship. This means if your partner is Seneschal of a group, you may not be Exchequer of that same group. They also may not be Baronage or Royals.
 - o Complete Bank Account Request Forms (BARF) as needed to add or remove signatories for the bank accounts. When form is complete, send to the Kingdom Exchequer for review. They will forward the BARF to Corporate. Check that
 - Current form is used
 - All fields are completed
 - Expiration dates for signatories being added or kept are 90 days out
 - o The Corporate Exchequer will email a copy of their approval of the changes to you. You must then go to the bank to make the actual changes. If your bank is First Citizens, you can contact our single point of contact who will assist with getting the signatures updated. At this writing, that person is Alvin Bulanadi, alvin.bulanadi@firstcitizens.com.
- When expenses are approved by the Financial Committee, you may write an advance check, or you may wait until the receipts are submitted to write a check.

- o For event-related expenses, or expenses related to annual budget items, no separate request or approval is required once the event or annual budget is approved, for amounts up to the approved amounts. Should the approved amount be exceeded, a vote must be done for the excess part of the expenditure, and the spending party should understand they are not guaranteed reimbursement of such excesses.
- o If an advance check is provided (for example, money for purchase of food for feast for an event), complete the Advance Form. Receipts are required within 5 days of the actual expenditure. The advance recipient will also return any excess monies with the receipts. Receipts will be filed in electronic form with the Exchequer records. A person who has gotten an advance and does not provide receipts owes the entire advance amount back.
- o For an approved expenditure where no advance is provided, the check is written when a receipt is submitted. Receipts will be filed in electronic form with the Exchequer records. No check will be written without a receipt.
- o Any time you write a check for an item that has a fund established for it on the quarterly report, be sure to decrement that fund on page 14. You'll want to determine some way to annotate those expenses on your ledger, and also to mark them when you have updated the fund, so you keep the fund amounts accurate. The Comment Page can be used to keep track of the decrements for Designated funds.
- If you should receive a donation for an item that has a fund established for it on the quarterly report, be sure to increment that fund on page 14. Again, you'll want to determine some way to annotate this income on your ledger and mark it when the fund has been updated on the quarterly report. The Comment Page can be used to keep track of the decrements for Designated funds.
- Check periodically to ensure that the Kingdom Exchequer Financial Policy page has your updated policy.

Events

- Budgets for events require a vote of approval by the group Financial Committee.
- When the Financial Committee approves the event budget, the Seneschal and Exchequer sign it. A copy must be filed with the group documents.
- Exchequer will write checks as needed for the event, as receipts/invoices are received, provided that the approved budget is not exceeded. Should it be exceeded, a revised budget must be submitted by the Autocrat for a vote. The Autocrat should understand that approval of the excess is not guaranteed.
- The person acting as reservationist for an event needs a copy of the deposit slip for the primary bank account so they can make deposits as money comes in.

- If electronic payment (SCORES or PayPal) is being used for any event, the Kingdom Exchequer gives approval for the group to use such electronic payment. Approval is based on the group being current in their paperwork: quarterly reports, financial policy, signature cards, etc.
- When the event is over, the Autocrat is responsible for completing the Event Report.

 The Exchequer will assist with this, since the Exchequer knows the financial numbers.
- The Exchequer is responsible for doing the NMR report. The report is sent to the Kingdom NMR Deputy via email within 5 days of the event. The check must be sent within 10 days of the event. The NMR report is also included in the envelope sending the NMR check to the Kingdom.

The Office of the Kingdom Exchequer is always available to assist you with any questions and will offer regular training meetings for the Exchequers to participate in to include Unevent.

Reach out to your Regional Exchequer and if required your question can be sent to the Kingdom for assistance.

Letter from Their Excellencies

Phelicitations, phriendly, phantastic Phoenix phriends and phamily!

War of the Wings is now behind us, and it was not an easy war. Between the change of venue, injuries, and the memories of too many absent friends, there were times it was a struggle. Yet, good times were had, new friends made, and great deeds of prowess, in all things, were shown. Our Current Middle Ages were represented with true honor and courtesy, as they should always be. While the list is long, the names remembered, and grief is all too real, take the time to remember the accomplishments of those no longer with us. Recall what set these amazing friends apart, what they did, the honor, courtesy, and more which makes their names worth remembering. Know that the truest tribute we can give them is to take the memories of these acts as lessons, and allow them to guide our actions forward. Lend help at every chance, be honorable and courteous always, and treat each other with kindness. Then, when it's hard to do these things, remember their names.

Congratulations to our new honorees on their achievements at War of the Wings!

Defender of the Sacred Stone	Lady Colette Vitalis
Defender of the Sacred Stone	Lord Allen MacFarland
Talon of the Phoenix	Lord Humfrey Matthew Lovett
Talon of the Phoenix	Lady Furia Theodosia
Order of the Phoenix Claw	Noble Ellie Fire Tender
Order of the Sacred Stone	Lady Ysoria of Scarborough
Flame of the Phoenix	Meistr Eadulf Beornwaldes sunu
Flame of the Phoenix	Lady Slaine inghean ui Sheachnasaigh
Flame of the Phoenix	Master Patris de Terra Lepori
Order of the Sea Dragon	Sir Kieran Hunter
Order of the Sea Dragon	Sir Aleksei Mikhailovich
Award of the Shark's Tooth	Lady Ellie Fire Tender
Order of the Coral Branch	Lord Edward Perry
Winner, Early Bird Rapier Tourney	Lord Toirdhealbhach mac Domhnaill
Winner (1/3), Archery Rose Tourney	Lord Eirik Grálokkr
Winner, ♀ & ਊ Rapier Tourney	Noble Ellie Fire Tender

Alain and I would like to thank so many people - the event staff, volunteers, phriends & phamily that helped make War of the Wings and the combined Sacred Stone & Windmasters Hill Camp & Court cozy and wonderfully memorable . We thank you also who gave us physical gifts and the ethereal ones of your time, patience, giggles, talents, service, camaraderie.

love and peace, Alain & Azza, Baronage of the Sacred Stone

Date	Event	Place
Nov 7-9	Fall Crown Tourney	Courtland, VA: Barony of Marinus
Nov 1	Memento Mori (possibly going)	Old Fort, NC: Canton of Haukesgate
Nov 21-23	Buckston Birthday	Apex, NC: Canton of Buckston-on-Eno
Dec 6	Unevent	virtual

Gifts from Their Majesties to Alain & Azza



Ladies Song and Ellie fencing as Praeter Tiberius marshals



Baroness Ceara and Lady Ellie fence



The children thoroughly slayed this mighty dragon!



Event Bid: Epics of the Stone - Updated and Approved Budget

This winter, come sail across the wine-dark sea to sacred stone, and enjoy an event inspired by the classical world of Ancient Greece. Come prepared to knock the winter rust off of your arms and armor with heavy and rapier scenarios inspired by heroes of myth and legend, while indoors, you may warm your hands and heart with beautiful words of art and science. A lunch dayboard of delicious Greek dishes will be provided.

Date: Saturday January 31st, 2026

Location: Star of Bethlehem Lutheran Church- 1355 Jonestown Rd Winston-Salem NC

Event Steward: Lady Theodosia

Activities: heavy fighting, rapier fighting, arts and sciences, children's activities

Greek Luncheon will be provided

	EVENT BUDGE			
GROUP:	Barony of Sacred Stone	EVENT DATE:	Saturday, January 31 2026	
	Epics of the Stone 2026		Stephanie Queen	
EVENT:		4UTOCRAT(s):		
LOCATION:	Star of Bethlehem Lutheran Church	ADDRESS:	1355 Jonestown Rd Winston-Salem NC	

Estimate and enter the cl BREAK-EVEN ATTENDANCE	ear cells:	(A) Fees at Reservation	(B) # people to Reserve (minimum)	(C) Fees at Gate	(D) # people to pay at Gate (minimum)	(B+D) Total Minimum Attendance estimated	(A x B) + (C x D) Income
1. Site-Full-priced Adult		\$25.00	10	\$30.00	18	28	\$790.00
2. Site-Youth - Ages:	10-17	\$10.00	2	\$15.00	2	4	\$50.00
3. Site-Child - Ages:	0-9	\$0.00	0	\$0.00	0	0	\$0.00
4. Feast-Adult		\$0.00	0	\$0.00	0	0	\$0.00
5. Feast-Minor - Ages:	0-17	\$0.00	0	\$0.00	0	0	\$0.00
6. Camping Fee-Adult		\$0.00		\$0.00		0	\$0.00
7. Camping Fee-Child		\$0.00		\$0.00		0	\$0.00
8. Other fee [Cabin]		\$0.00		\$0.00	·	0	\$0.00
9. Other fee [Horse]		\$0.00		\$0.00		0	\$0.00
Estimating Non-Member surcharge is not required for budgeting purposes BREAK-EVEN INCOME					\$840.00		

EXPECTED A TTENDANCE		Fees at Reservation	# people expected to Reserve	Fees at Gate	# people expected to pay at Gate	Total Attendance estimated	Income
1. Site-Full-priced Adult		\$25.00	20	\$30.00	80	100	\$2,900.00
2. Site-Youth - Ages:	10-17	\$10.00	5	\$15.00	5	10	\$125.00
3. Site-Child - Ages:	0-9	\$0.00	5	\$0.00	5	10	\$0.00
4. Feast-Adult		\$0.00	0	\$0.00	0	0	\$0.00
5. Feast-Minor - Ages:	0-17	\$0.00	0	\$0.00	0	0	\$0.00
6. Camping Fee-Adult		\$0.00		\$0.00		0	\$0.00
7. Camping Fee-Child		\$0.00		\$0.00		0	\$0.00
8. Other fee [Cabin]		\$0.00		\$0.00		0	\$0.00
9. Other fee [Horse]		\$0.00		\$0.00		0	\$0.00
Estimating Non-Member surcharge is not required for budgeting purposes EXPECTED INCOME					\$3.025.00		

Who will attend Free? (children's ages? What Guests, as per group & kingdom policy?)

Baronage/TRH/TRM and Primary Staff

% of reservations through 60% (fill in estim	ate - what % of pre-registrations v	vill pay on SCOR	ES instead of se	ending a check)
•	ated SCORES invoice income for lated SCORES invoice income for e			
	in addition to the SCORES eve	ent fee of 1% (\$4	00 maximum),	
Total SCORES Fees	each invoice is subject to a ma	ximum 3.9% cha	arge plus 30 cent	s per transaction
\$6.48 Break-Ever	= SCORES event fee + 3.9% of in	voices		
\$13.20 Expected =	SCORES event fee + 3.9% of invo	oices		

BUDGET EXPENSES	Break-even	Expected		
SCORE S Event Fee	\$ 1.62	\$ 3.30	Base fee charged for use of S	SCORE S system
	FIXED costs		Based on: (enter notes as appl	ropriate)
Advertising	\$0.00			
Equipment Rental & Maintenance	\$0.00			
Fees & Honoraria	\$0.00			
Food (cost of Feast supplies)	\$0.00			
			0, dayboard no Max # for Fea:	st.
General supplies	\$200.00		Tokens and Gifts	
Insurance (Non-SCA)	\$0.00			
Occupancy & Site Charge (fixed)	\$200.00		site fee	
Postage, Shipping, PO Box rental				
Printing & Publications	\$20.00		\$10 general printing, \$10 for A	&S
Telephone				
Travel (Gas, Tolls, Airfare)				
Insurance (SCA)	\$75.00			
Variable co	sts based on	,	Break Even	Expected
Occupancy-per adult	\$0.00		\$0.00	
Occupancy-per child	\$0.00	1	\$0.00	·
Food cost per head	\$10.00	J	\$320.00	7 1
TOTAL EXPENSES:		4010111		
-	Estinated PayPal Here fee (2.7% of charges)			\$0.00
stimated SCORES fee (3% of char	stimated SCORES fee (3% of charges plus base SCORES fee)			\$13.20
	PROFIT:			\$1,416.80

The Barony of Sacred Stone - meeting minutes

October meeting 10/5/25 was held via Google Meet for the sole purpose of approving the bid for Epics of the Stone, which was approved at the meeting.

Updated budget as seen above in this newsletter.



Sacred Stone's Baronial Officers

-		
Baron	Baron Alain ap Daffyd	baron@sacredstone.atlantia.sca.org
Baroness	Baroness Azza al Shirazi	baroness@sacredstone.atlantia.sca.org
Seneschal	Lord Takezo Yoshido	seneschal@sacredstone.atlantia.sca.org
Exchequer	Meisterin Jdeke von Kolberg	exchequer@sacredstone.atlantia.sca.org
Quartermaster	Elli van Zutphen	quartermaster@sacredstone.atlantia.sca.org
Chatelaine	Master Robert Shockley	chatelaine@sacredstone.atlantia.sca.org
Youth Minister	vacant	seneschal@sacredstone.atlantia.sca.org
Ministers of Arts & Sciences	Lady Pagane nic Ghillie Fhaolain	moas@sacredstone.atlantia.sca.org
Chronicler	Lady Slaine inghean ui Sheachnasaigh	chronicler@sacredstone.atlantia.sca.org
Herald	Domnall Locard	herald@sacredstone.atlantia.sca.org
Webminister Deputy Chronicler	Lady Ailís inghean uí Riagáin	webminister@sacredstone.atlantia.sca.org
Minister of the Lists	vacant	seneschal@sacredstone.atlantia.sca.org mol@sacredstone.atlantia.sca.org
Minister of Demos	Master Achbar ibn Ali	ministerofdemos@sacredstone.atlantia.sca.org
Baronial Marshal	Syr Garan Halftrellson	marshal@sacredstone.atlantia.sca.org

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Statement of Ownership

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All submissions to this newsletter may be edited for length or content. Please contact the chronicler if you have questions about your submission

Baronial Webpage Address: http://sacredstone.atlantia.sca.org/

E-List for Sacred Stone: Sacredstone@googlegroups.com. Please go to the Baronial website and the link to join the e-list is under "Contact Us" or follow the link provided below.

https://groups.google.com/g/sacredstone?fbclid=lwAR3D4xg0PRmiWo-6-HXZfnlkJdgf8QMRBaltyhwzz Vy6kAu2WlnFbG24sPg&pli=1

Would you like to add something to the newsletter?

Email at chronicler@sacredstone.atlantia.sca.org with your entry!