

BARONY OF THE SACRED STONE
EVENT BID FORM

Event: _____

Proposed Dates: _____

Hosting Branch/Group Name: _____

Branch Seneschal's SCA Name: _____

Branch Seneschal's Modern Name: _____

Telephone: _____

Email Address: _____

Event Steward (Autocrat)

SCA Name: _____

Modern Name: _____

Address: _____

Telephone: _____

Email Address: _____

SCA Member # and Exp. Date: _____

Head Cook

SCA Name: _____

Modern Name: _____

Email or phone: _____

Reservationist/Gate Keeper

SCA Name: _____

Modern Name: _____

Email or phone: _____

Minister of the Lists

SCA Name: _____

Modern Name: _____

Email or phone: _____

Marshal in Charge

SCA Name: _____
Modern Name: _____
Email or phone: _____

Target Archery Marshal in Charge

SCA Name: _____
Modern Name: _____
Email or phone: _____

Thrown Weapons Marshal in Charge

SCA Name: _____
Modern Name: _____
Email or phone: _____

Site Steward (Clean-up)

SCA Name: _____
Modern Name: _____
Email or phone: _____

Herald

SCA Name: _____
Modern Name: _____
Email or phone: _____

A&S

SCA Name: _____
Modern Name: _____
Email or phone: _____

Children's Activities

SCA Name: _____
Modern Name: _____
Email or phone: _____

Newcomer's Activities

SCA Name: _____
Modern Name: _____
Email or phone: _____

Web Minister

SCA Name: _____
Modern Name: _____
Email or phone: _____

Royal Liaison

SCA Name: _____
Modern Name: _____
Email or phone: _____

____ I confirm that each of the individuals listed above have agreed to perform the duties of the staff position as designated above for this event.
(Autocrat please initial)

Proposed Budget

\$ _____ Projected Site Costs (deposit, site fee, portajohns, dumpsters, etc.)

\$ _____ Projected Miscellaneous Costs (prizes, decorations, cleaning supplies, printing, postage, etc.)

\$ _____ Projected feast costs

\$ _____ Projected rental costs

_____ Projected number of attendees

_____ Break even Attendance *(calculate using adult member rates)*

Proposed Fee Schedule

Daytrip Rate (Adult Member) \$ _____

Overnight rate (Adult Member) \$ _____

Child (Ages 6-17) \$ _____

Child (Ages 0-5) \$ _____

Feast \$ _____

Site Information

Name of Site: _____

Location/Address: _____

Site Contact: _____

Website address: _____

Please indicate the NUMBER of:

- ___ rooms/cabins
- ___ beds
- ___ showers
- ___ toilets
- ___ portajohns

- ___ camping spaces
- ___ parking spaces
- ___ feast hall seats
- ___ class/meeting rooms

The following ARE available:

- ___ handicapped access
- ___ fighting fields
- ___ amphitheater/auditorium
- ___ class/meeting rooms
- ___ kitchen facilities
- ___ private rooms
- ___ hot water
- ___ electricity
- ___ heat
- ___ air conditioning
- ___ telephones
- ___ hotels convenient to site ___miles
- ___ restaurants convenient to site ___miles
- ___ grocery stores ___miles
- ___ equestrian facilities

The following ARE permitted:

- ___ heavy fighting
- ___ rapier
- ___ combat archery
- ___ target archery
- ___ thrown weapons
- ___ merchants
- ___ fires/flames
- ___ ground fires
 - ___ fire circles
 - ___ above ground fires
 - ___ candles
 - ___ pets
 - ___ leashed only
 - ___ alcohol
 - ___ cooking only

___ Special facilities/features:

Please include any available pictures of the site and site map with this bid.

Event Activities

- | | |
|-------------------------------------------------|------------------------------------------------|
| <input type="checkbox"/> armored combat (heavy) | <input type="checkbox"/> A&S activities |
| <input type="checkbox"/> rapier | <input type="checkbox"/> children's activities |
| <input type="checkbox"/> target archery | <input type="checkbox"/> newcomer's activities |
| <input type="checkbox"/> combat archery | <input type="checkbox"/> youth armored combat |
| <input type="checkbox"/> thrown weapons | <input type="checkbox"/> youth rapier |
| <input type="checkbox"/> equestrian | <input type="checkbox"/> youth archery |
| <input type="checkbox"/> siege | |
| <input type="checkbox"/> other martial | |

Please include descriptions of the activities checked above, including any theme planned, on additional pages.

Financial Understanding

The hosting branch/group understands and agrees that all proceeds from Baronial level events are to be forwarded to the Baronial Exchequer within the time required by Kingdom Law & Policies and the Baronial Policies.

_____ I have read the current Baronial Policies. *(Autocrat please initial)*

_____ I have read the current Baronial Financial Policies. *(Autocrat please initial)*

_____ I have attached a copy of the proposed site contract. *(Autocrat please initial)*

Legal Signature of Seneschal of Hosting Branch

Date

Legal Signature of Autocrat

Date

Please send copies of this completed form to the following:

Baronial Seneschal (seneschal@sacredstone.atlantia.sca.org)

Baronial Exchequer (exchequer@sacredstone.atlantia.sca.org)

Coronet/s